

VACANCY ANNOUNCEMENT:

Research Manager - MEAL Pillar

We are seeking an experienced and professional Research Manager – MEAL Pillar to join its team for a full-time position. Samuel Hall's [MEAL](#) Pillar empowers civil society, inter-governmental organizations, governments, small businesses, and other stakeholders with rigorous research, insightful evaluations, and comprehensive solutions, driving positive change in contexts of migration and displacement, international development, and social equity.

The Research Manager is the deputy to the MEAL pillar lead and contributes to the work of the [Monitoring, Evaluation, Accountability, and Learning \(MEAL\) pillar](#) and Samuel Hall at large.

The Research Manager is responsible for research projects from both management and content perspectives, producing high-quality field research plans, methodologies, and tools, as well as being able to draft, with minimal supervision, all required outputs for a given project. They are also in charge of conducting post-project debriefs, lessons learned, and evaluations, to ensure their institutional contribution. Their role is essential to maintaining Samuel Hall research standards - from conceptualization to delivery - on key themes of priority for the organization.

Who We Are

Our research connects the voices of communities to changemakers for more inclusive societies. Samuel Hall is a social enterprise that conducts research, evaluates programs, and designs policies in contexts of migration and displacement. Our approach is ethical, academically rigorous, and based on first-hand experience in complex and fragile settings. With offices in Afghanistan, Germany, Kenya, Tunisia, and the United Arab Emirates, we are based in the regions we study.

We have over ten years of experience in 70+ countries and have become a trusted partner and leading voice in the field of migration and displacement research, working with governments, donors, multilateral organizations, and NGOs, as well as public and private sector entities. It's an exciting time for Samuel Hall – we were recently selected by Stanford University as one of the Global South's high-potential, fast-growth social enterprises. For more information, please visit www.samuelhall.org.

WORK ENVIRONMENT: We work in a fast-paced, demanding, and challenging environment – you will be expected to grow with us and carve out your own spot in the team. We look for proactive, creative individuals who find opportunities to make their mark and identify solutions to problems. We look for strong leaders and reliable team players who can add value from the very start, expand our knowledge, and help us to maximize our social impact.

Tasks & Responsibilities

Objective 1 – Research Management and Coordination

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- Set the vision of the project with the Pillar Lead
- Guide the project teams to understand and implement the vision.
- Report to the Pillar Lead on a weekly basis in writing
- Advise on and implement recruitment decisions for each project.
- Maintain a pool of external consultants, researchers, and partners on specific thematic issues.
- Manage and train project team members.
- Focus on specific thematic areas of research and development in-house expertise.
- Lead Research and Planning Team Meetings
- Participate in the Objective Key Results (OKR) process and any internal strategic discussions.

Objective 2 – Client Management and Communications

- Responsible for addressing major client and partner requests, and problem-solving at critical times and on critical issues such as methods, research content, etc.
- Lead on timely approval of research deliverables
- Responsible for all internal and external communications on the project
- Maintain select relationships in key organizations.

Objective 3 – Research

- Lead on methodology and design as per industry, academic, and SH standards.
- Lead on analysis and report writing.
- Lead on visualization and presentation
- Review and evaluation of data quality and timeliness of data collection
- Manage mixed methods fieldwork in multiple countries.
- Manage, train and task team members

- Contribute to dissemination strategies and activities

Opportunities for Growth

Working at Samuel Hall means that you are contributing to ground-breaking, innovative, and rigorous work that bridges research, implementation, and policy. Most of our training happens on the job, but as part of our investment in learning and development, everyone is encouraged to apply for up to five days of paid professional development leave and financial resources to enable them to acquire new skills and knowledge.

Vacancy Requirements

Required

- A Masters degree in International Relations, International Development, Political Science, or a related field
- A minimum of 6 years of relevant experience in research in the migration and displacement field
- Proven experience in writing research papers, consultancy reports, evaluation assignments, and policy briefs
- Proven experience in project management and leading teams
- Proven expertise in quantitative and qualitative data analysis and tools (for example, R, SPSS, NVIVO)
- Knowledge of key institutional frameworks and stakeholders
- Strong presentation skills and ability to build professional relationships.
- Excellent verbal and written skills in English
- Keen attention to detail
- Ability to be patient and to work well within a global team.
- Ability to cope well under pressure, occasionally work irregular hours and meet tight deadlines.

Desirable

- A PhD degree in a relevant field
- Published articles/papers (peer-reviewed)
- French, Arabic, Dari, Pashto, and/or additional languages
- Past experience specific to the East and Horn of Africa, Central/South Asia, and/or the Middle East and North Africa

Location	Nairobi or Remote
Position	Research Manager – MEAL
Contract duration	24 months, renewable with a trial period
Vacancy closure	Open until filled
Email for submission	careers@samuelhall.org
How to apply	All applicants should send their cover letter and CV in separate PDF files; each labeled: "CL/CV – Full name of Applicant" with the email subject line clearly expressed: "Name – Research Manager – MEAL Pillar" Three samples of relevant work and three references should also be included. Please provide current or previous salary information.
<i>Samuel Hall is an equal opportunities employer. Applicants who do not follow the required format will not be considered. Only selected applicants will be notified, and interviews will be conducted on a rolling basis.</i>	